

# Agenda

**Meeting of:** The Cabinet

**Meeting held in:** Committee Room 1, The Council House, Bourne Hill, Salisbury

**Date:** Wednesday 8 June 2005

**Commencing at:** 4.00 pm

---

- 1 **Apologies:**  
To receive any apologies for absence.

- 2 **Declarations of Interest:**

- 3 **To Receive Minutes of Last Meeting:**  
To receive minutes of last meeting and to receive updates on the decisions from the respective Portfolio Holders.

- 4 **Public Question/Statement Time:**  
To receive public questions/statements at this meeting.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting.

- 5 **Forward Plan (Agenda):**  
To consider the Leader's proposed 4 month Forward Plan for the period 1 July 2005 – 31 October 2005 (copy attached) which needs to be approved for publication on 14 June to become operational from 1 July 2005.

6. **Call-in Decisions:**  
To consider any Scrutiny Panel Call-in's of decisions taken at last meeting.

7. **Shopping Trolleys:**  
To consider the attached joint report of the Head of Legal and Property Services and the Waste Management Officer.

*Cabinet Member for Environment & Transport*

**Recommended –**

- (1) To note the report.
- (2) That City Centre Management, Environmental Services and the retailers continue working together to minimise the number of trolleys abandoned.
- (3) To support retailers in developing and maintaining a satisfactory scheme for the collection of trolleys.
- (4) That a survey of the corrals be undertaken to assess the current usage and whether modifications would enable the overall number to be reduced to release parking spaces.
- (5) That Tesco and Sainsbury's be notified that the proposed repair / remedial work to the trolley corrals must return all corrals to a satisfactory condition by the date as approved in Recommendation (8) below.
- (6) That Tesco and Sainsbury's be notified of their obligation under S5.6 of the 2003 Agreement to maintain and keep the trolley corrals in good condition and additionally ensure that all future repairs / remedial works that may be necessary are undertaken within an acceptable period.

- (7) That Tesco be notified that the trolley hotline must be fully operational by the date as approved in Recommendation (8) below.
- (8) That the retailers be given to the 1<sup>st</sup> August 2005 to complete all agreed remedial works and / or actions.
- (9) That the council maintain a position that will not impair its ability to use its powers to enforce regulations as and when necessary. Particularly if in its opinion a retailer(s) are not taking all reasonable measures to maintain control of their shopping trolleys.
- (10) That Environmental Services, City Centre Management and the council's Marketing Team work in partnership with retailers and Wiltshire Wildlife Rescue to prepare and run an awareness campaign.
- (11) That a further progress report be presented to Cabinet in October 2005.
- (12) To defer any decision on the Agreement until consideration of the further progress report.

**8. Hackney Carriage Fare Increase:**

To consider the attached report of the Hackney Carriage Licensing Officer.

*Cabinet Member for Environment & Transport*

**Recommended** – that the approval be given to the proposed fare increase to the taxi tariff as set out in Appendix A of the report.

**9. Flood Alleviation Schemes:**

To consider the attached report of the Senior Environmental Health Officer.

*Cabinet Member for Environment & Transport*

**Recommended** –

- (1) Note the content of the position statement of the Flooding Steering Group.
- (2) Approve the re-evaluation of the consultant's report for the Upper Till.
- (3) Approve a contribution, not exceeding £25,000 towards the Tisbury Flood Alleviation Scheme being constructed by The Environment Agency.
- (4) Approve the investigation into the flooding mechanisms in Landford.
- (5) Authorise the sharing of information with The Environment Agency in respect of the flood defence scheme designed for Teffont and approve further development work on the

scheme in consultation with the Environment Agency.

**10. Stock Options – Consideration of Break Points Leading up to Ballot of Tenants:**

To confirm the following:

The Improving Council Housing Stock Board met on the 18<sup>th</sup> April 2005 and agreed that the proposed date of the ballot with tenants would take place in October 2006 and that the three review dates would be in November 2005 following detailed consultation with tenants, in April 2006 following a financial review of the transfer option, and finally in July 2006 following a stage 1 formal consultation with tenants.

*Cabinet Member for Community & Housing*

**11. Discounted Parking Charges for Commuters not Served by Park & Ride:**

To consider the attached report of the Head of Forward Planning and Transportation.

*Cabinet Member for Environment & Transport*

**Recommended** – Cabinet is requested to indicate whether it wishes to introduce a discounted season ticket scheme for commuters not conveniently served by a park and ride site and, to confirm the level at which the initial charge should be set. Authority to appoint an additional member of staff to administer the scheme, initially on a six-month, temporary basis, is also sought.

**12. The Planning Delivery Grant 2005/06:**

To consider the attached joint report of the Head of Development Services and Head of Forward Planning & Transportation.

*Cabinet Member for Planning & Economic Development*

**Recommended** –

- (1) the award of £517,573.59 of Planning Delivery Grant for the Development Control Service 2005/2006 be noted;
- (2) the expenditure of this sum be apportioned as contained in Annex 1 be approved with minor variations delegated to the HDS;

- (3) that the over complement posts (Senior Planning Officer and Planning Officer) presently funded by the PDG be accepted onto the permanent establishment, funded by the increase in planning fees and the year on allocation of PDG be re-utilised.
- (4) That the principle of employing a full or part time arboriculturalist to deal with the impending High Hedges legislation be noted and if the demand for a further post materialises then a further report be brought to cabinet for authorisation.

**13. Revised Local Development Scheme:**

To consider the attached report from the Head of Forward Planning & Transportation. The views of the Planning & Economic Development OSP will follow in due course.

Cabinet Member for Planning & Economic Development

**14. Consultation on the Second Local Transport Plan - Response from Salisbury District Council:**

To consider the attached report of the Head of Forward Planning & Transportation . The views of the Environment & Transport Overview & Scrutiny Panel will follow.

Members are asked to consider the report in tandem with the document entitled Provisional Wiltshire Local Transport Plan 2006/07 – 2010/11 which was circulated to members several weeks ago. If any member, or member of the public, would like another copy of this document please do not hesitate to contact Democratic Services on 01722 434253.

*Cabinet Member for Environment & Transport*

**Recommended –**

- (1) the suggested responses to the specific questions asked in the document *Provisional Wiltshire Local Transport Plan 2006/07 – 2010/11: Consultation Issues Paper – April 2005* set out in Appendix 1 to this report be endorsed;
- (2) in addition, Wiltshire County Council be requested to take account of the need to include within its provisional Local Transport Plan the following matters –

- the maintenance and continued development of the Salisbury Transport Plan. Measures such as the creation of additional residents' parking zones and other parking restrictions, the expansion of park and ride sites and improved cycling and walking facilities are likely to be required;
- the improvement of rural transport;
- traffic reduction in sensitive parts of Salisbury and the larger settlements of the district;
- reducing traffic associated with the school run;
- the improvement of A36 Southampton Road; and
- providing alternative measures to improve traffic and environmental conditions and safety on the A36 through the Wylde Valley villages.

**15. Wick Lane Downton - Draft Development Brief:**

To consider the attached cover report of the Forward Planning Officer with the Brief. The views (draft minute) of the Southern Area Committee from its meeting held on 19 May 2005 are attached as an Annex.

*Cabinet Member for Planning & Economic Development*

**Recommended –** that Members accept the proposed changes as set out in this report and in the revised Development Brief attached to the report and that the Brief be adopted as Supplementary Planning Guidance.

**16. New Forest National Park - Exercise of Planning Functions:**

To consider the attached report presented to the Southern Area Committee on 19 May together with the Committee's draft extract minute. To also consider a supplementary joint report of the Head of Development Services and Head of Forward Planning & Transportation (to follow)

*Cabinet Member for Planning & Economic Development*

**Recommended –** (to be determined)

**17. Corporate Plan (incorporating the Best Value Performance Plan):**

To consider the attached report of the Policy Director, David Crook together with the Corporate Plan.

Any views from the respective Scrutiny Panels will be circulated in due course.

**Can Members please retain and bring to the Council meeting on 27 June**

**Full Council Decision on 27 June 2005**

*Cabinet Leader*

**Recommended** – that

- (1) Cabinet approves the report subject to any amendments it wishes to make.
- (2) Recommends adoption of the Plan to Full Council at its meeting on 27 June 2005.
- (3) Confirms its intention to review the Council's Core Values, with any amendments to be included in the Corporate Plan for 2006/07.

**18. Annual Accounts 2004/05:**

To consider the attached report from the Head of Financial Services.

**Full Council Decision on 27 June 2005**

*Cabinet Member for Resources*

**Recommended** – to be determined

**19. Revenue and Capital Outturn 2004/05:**

To consider the attached report from the Head of Financial Services.

*Cabinet Member for Resources*

**Recommended** – to be determined

**20. Wiltshire's Compact Code of Practice:**

To consider the attached report of the Principal Community Development Officer.

*Cabinet Member for Community & Housing*

**Recommended** – that Cabinet approves and adopts all four Codes of Practice as supplementary detail to the Wiltshire Compact already adopted.

**21. Business Continuity and Disaster Recovery:**

To consider the attached report of Policy Director, David Crook.

Cabinet Member for Resources

**Recommended** – that

- (1) Cabinet notes the action to date.
- (2) Notes that a further report on progress will be produced in 6 months.
- (3) Recognises the importance of the Business Continuity and Disaster Recovery process and support the process of renewal.

**22. Building Capacity - Agency Staff:**

To consider the attached report of Policy Director, David Crook.

*Cabinet Leader*

**Recommended** – that

- (1) Cabinet note the reduction in agency costs.
- (2) Approves the establishment of a permanent post as identified in section 4 of the report, and the consequent employment of a further employee.
- (3) Notes that a further report on the employment of the temporary employee will be presented to Cabinet after 6 months of employment.
- (4) to note that a report on the employment of a member of staff to work at the Depot will be produced by the Head of Environmental Services to the September Cabinet meeting.

**23. Any Urgent Business Requiring a Decision:**

**24. Exempt Information:**

In view of the confidential or sensitive nature of the matters to be considered, the Cabinet will consider excluding the press and public from the meeting during consideration of agenda items 25, 26 & 27 on the grounds that they may involve the likely disclosure of 'exempt information' as defined in Part 1 of Schedule 12A inserted into the Local Government Act 1972 by the Local Government (Access to Information) Act 1985 as explained below:

Paragraph 1 namely: 'Information relating to a particular employee of the Authority

**Summary of Exempt Matters**

**Staffing Issues**



**R K Sheard**  
Chief Executive  
31<sup>st</sup> May 2005